



VILLAGE OF MILAN COUNCIL MEETING

Monday, April 15, 2024 – 5:30 p.m.
Milan Municipal Building

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of March 18, 2024
4. Consideration of the March 2024 Treasurer's Report.
5. Consideration of the Semi-Monthly and Miscellaneous Bills
6. Consideration of a block party to be held June 15, 2024 at The Pub, blocking off 1st Ave W from 4th St W to 5th St W
7. Consideration of a Special Events liquor License for Skylight Luxury Lounge LLC
8. Consideration for the Approval of the Request for Quote from Streamline Architects for improvements to Dickson Park
9. Consideration of the Certificate of Authority for the CY24-25 Rock Salt Contract Joint Participation Agreement
10. Consideration to authorize Village Clerk Michelle Hubbard and Assistant Village Administrator Shawn Johnson as signatories for the Village's accounts with Blackhawk Bank and Trust, and to remove prior Clerk Barbara Lee as signatory
11. Committee Reports
12. Citizens Opportunity to Address the Village Board
13. Adjourn

Roll Call

Roll call showed present Trustees Bruce Stickell, Doug Humphrey, Karen Wilson and Dan Verbeke. Trustee Cassandra Mikaio was absent.

Pledge of Allegiance

Mayor Dawson led the Pledge of Allegiance.

Consideration of the Minutes of March 18, 2024 Village Board Minutes

Mayor Dawson asked if there were any changes or additions to the village board minutes of March 18, 2024. Hearing none, Mayor Dawson asked for a motion to approve.

Trustee Humphrey moved to approve the minutes as updated and Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Treasurer's Report

Administrator Seiver stated that there has been no change in the amount of revenue in the ARPA funds and that we still have to allocate these funds before the end of the year, but have until the end of 2026 to use them. This is also the last month of the fiscal year and the budget is still continuing to be worked on. Administrator Seiver also stated that in March the Illinois Department of Revenue sent in our share of the sales tax and this will have to be repaid as they sent more than they should have; the Village can repay in four (4) installments over 39 months. This adjustment has to be noted in the budget to accurately forecast for the upcoming fiscal year. Fund 15 in the budget report, TIF 1, shows as a deficit due to the sunsetting of this account and the transferring of the remaining funds. Camden Centre is also showing a deficit, but is bouncing back nicely. Motor Fuel Tax is also showing as a deficit in revenue due to the work being done on 4th St W.

Trustee Stickell moved to approve the treasurer's report and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Semi-Monthly and Miscellaneous Bills

Trustee Humphrey stated he has reviewed the bills for approval this evening and finds them to be in order. There are \$77,162.28 in regular Bills, \$348.15 in Eye and Dental, and a Miscellaneous payable for the Purchase of a Truck for Public works in the amount of \$53,807.00 for a total of \$131,317.43. The top 5 bills for approval are; MidAmerican Energy in the amount of \$16,621.89, Environmental Control Solutions, INC in the amount of \$7,500.00, Crawford Company in the amount of \$5,980.00, Blackhawk Bank & Trust in the amount of \$5,941.17, and Trugreen in the amount of \$5,430.11.

Payables by fund:

General (01)	93,463.54
Garbage (03)	-
MFT (07)	2,802.03
Camden Centre (11)	3,156.29
TIF II (16)	27.99
Water/Sewer (97)	<u>31,867.58</u>
TOTAL	\$131,317.43

There being no questions to the report of the bills, Trustee Humphrey moved to approve the bills in the amount of \$131,317.43, and Trustee Wilson seconded the motion. Roll Call vote showed Trustees Humphrey, Verbeke, Wilson, and Stickell voted "Aye". Motion carried.

Trustee Humphrey stated he has also reviewed the bills for approval from the April 1, 2024 meeting (cancelled due to lack of quorum) and finds them to be in order. There are \$120,616.46 in regular Bills, and \$209.80 in Eye and Dental, for a total of \$120,826.26. The top 5 bills for approval are; Tyler Technologies, INC in the amount of \$46,054.26, Paragon, INC in the amount of \$10,062.02, Strand Associates in the amount of \$7,000.00. Mason and Scott, P.C in the amount of \$5,833.33, and Springfield Electric in the amount of \$4,445.50.

Payables by fund:	
General (01)	63,916.94
Garbage (03)	1,665.12
MFT (07)	6,359.89
Camden Centre (11)	2,784.58
TIF II (16)	2,302.71
TIF III (17)	690.81
TIF IV (18)	460.54
Water/Sewer (97)	42,645.67
TOTAL	\$120,826.26

There being no questions to the report of the bills, Trustee Humphrey moved to approve the bills in the amount of \$120,616.46, Trustee Stickell seconded the motion. Roll Call vote showed Trustees Humphrey, Verbeke, Wilson, and Stickell voted "Aye". Motion carried.

[Consideration of a block party to be held June, 15, 2024 at The Pub, blocking off 1st Ave W from 4th St W to 5th St W.](#)

Melanie Hesse from The Pub was in attendance and stated that the Legion would not be involved this year therefore the entire block would not need to be blocked off. Mayor Dawson asked if she was aware that she would have to have security, and Melanie mentioned she is aware and will meet with Chief Johnson to get this lined up.

Trustee Wilson moved to approve and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

[Consideration of a Class I Liquor License for Skylight Luxury Lounge, LLC](#)

Mayor Dawson stated this is a one-day license for a party located at Eagles Nest on April 20, 2024, next to but not on Nature's Treatment's property. Administrator Seiver stated that if the board were to approve the license it would be contingent on getting a copy of the approval from Eagles Nest. Brad Loveless mentioned that he has a copy of the approval and will send over (approval was sent via email to Administrator Seiver on April 16, 2024).

Trustee Wilson moved to approve and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

[Consideration for the approval of the Request for Quote from Streamline Architect for improvements to Dickson Park](#)

Assistant Administrator Johnson stated that we received a \$50,000 grant and want to use this money for design and improvements to Dickson Park. Assistant Administrator Johnson stated that many organizations and ball teams already utilize the ballpark and these improvements to the playground equipment would be beneficial.

Trustee Verbeke asked what the underlying issues are with the old Spray Park, and Administrator Seiver stated that the pumps and evaporators were bad and would need repaired, which would be costly, and that there isn't any way to purify the water to updated regulations except for chlorine. Administrator Seiver stated that the Village could sell the Spray Park equipment on a State licensed auction site to get more revenue.

Trustee Stickell moved to approve, and Trustee Verbeke seconded the motion. All Trustees voted "Aye". Motion carried.

[Consideration of the Certificate of Authority for the CY24-25 Rock Salt Contract Joint Participation Agreement](#)

Administrator Seiver stated that the State of Illinois has a joint purchasing contract with several municipalities that makes it more cost effective for all bodies involved when it comes to the purchase of salt for the winter season. This contract lists the names of those that can approve the contract request.

Trustee Stickell moved to approve Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

[Consideration to authorize Village Clerk Michelle Hubbard and Assistant Village Administrator Shawn Johnson as signatories for the Village's accounts with Blackhawk Bank and Trust, and to remove prior Clerk Barbara Lee as signatory](#)

Administrator Seiver stated that this was just a change in who can sign for any purchases that may come through; just a bookkeeping update.

Trustee Humphrey moved to approve; Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

[Committee Reports](#)

There were no committee reports this evening.

Administrator Seiver stated Attorney Lincoln Scott was approached by Blackhawk Bank & Trust to prepare an ordinance to amend the Village's current investment policy to the FHLB Letter of Credit.

[Citizens Opportunity to Address the Village Board](#)

Chuck Henson asked why there is a payable to the QC Times since the newspaper is a dying entity; Administrator Seiver stated that due to legal obligations the Village has to post legal notifications, Publications for special meetings, etc.

Mr. Henson also asked about corner slot establishments and why are so many popping up. Trustee Stickell pointed out the revenue that these businesses bring to the Village. Mayor Dawson stated the Village did have a moratorium on the licenses at one time; Trustee Stickell agreed and stated that the strongest will survive.

[Adjourn](#)

Mayor Dawson stated there is no other business to come before the Board he would like a motion to adjourn the meeting.

Trustee Wilson so moved and Trustee Verbeke seconded the motion. All Trustees voted "Aye". The meeting adjourned at 6:11 p.m.

Michelle Hubbard, Municipal Clerk